

**FIWMD
JANUARY 23, 2019 @ 5:00 PM
AT FI COMMUNITY CENTER
MINUTES**

*John Patterson, Chair
Bruce Hubert, Vice Chair
Robert Evans, Treasurer
Sarah Malinowski, Secretary
David Burnham*

Tim Patterson called the monthly meeting to order and all commissioners were present.
There were no additions to the agenda.

OPERATIONS REPORT JANUARY 2019

COMPOST PILES –

The last year's mulch pile has been turned and will be added into the compost rotation in the spring.

HAULS - For the month of January there have been 6 hauls by the end of this week. We have had to add two hauls this month so far. The following is a breakdown of hauls per type:

Bottles and Cans –
MSW – 2
Paper –
Bulky - 1
Metal – 1
Wood – 1
Cardboard – 1

LANDFILL –

Nothing to report

WILDERNESS ROAD –

Nothing to report.

BRUSH GRINDER –

The grinder needed work on the clutch and needs to have some teeth replaced due to wear.

GLASS GRINDER –

For the new year, we have 8 yards of glass processed so far.

STATIONS –

The temporary rail around the compost pit is in place.

We are continuing to do freon removal as the weather allows.

EQUIPMENT –

Nothing to report.

TRAINING/PERSONNEL –

Nothing to report.

OTHER –

I am working with Kayla Montanye of the DEC to pull Single Use Plastic (plastic bags and other film plastics) from the waste stream. I am hoping to hear from her this week.

Bob Evans wanted to know about the 20% increase in bottles and cans, is this to be expected to continue on a yearly basis? Alan said he would provide a spreadsheet which shows total tonnage from 2013 through 2018. This might help to determine an answer.

Public Comments Jeb Cook was present as a representative of the FI Conservancy. He presented a proposal to announce its interest in habitat restoration and working with the DEC. The District will take the proposal into consideration.

The minutes of December 19, 2018 were reviewed and corrections were made. **Bruce Hubert motioned to accept the December 19, 2018 minutes with corrections, Bob Evans seconded. The motion carried.**

There was a discussion about the January 16, 2019 minutes about the wording of officer descriptions. **David Burnham motioned to accept the minutes of January 16, 2019, Bob Evans seconded. The motion carried.**

Financial reports were reviewed. Bob Evans reported that he spoke with Vanguard and Citizens Bank about our financial position with Morgan Stanley. The District is looking for proposals for banking at an institution other than Morgan Stanley.

Bob mentioned that the important aspects were as follows: security, liquidity, no fees, operational ease in moving funds from one account to another for operation expenses.

Bob Evans motioned to transfer from Morgan Stanley to Citizens fifty thousand dollars for operating expenses, David Burnham seconded. The motion carried.

Unfinished Business was discussed as follows:

The District has not received an estimate from their attorneys to review the FIWMD handbook yet. This is tabled until next month. Sarah presented a draft Strategic Plan and the commissioners decided to have a workshop on Monday, February 25th at 4:30 pm to continue discussions about it. A few items suggested were

- Summarize what the DEC says we must do versus what is suggested (with regard to 360 Regulations)
- Build an email list
- Build a new website

The work shop will include identifying and agreeing on goals.

LSWMP edits: There was a discussion about the LSWMP. Bob stated that we don't have the plan we want yet. Tim reminded us that a lot of the plan is boiler plate and contains what is required. David reminded that we are not after perfection: it's a document that can be continually updated and tweaked. Tim recommended that we read or reread NYSDEC's Beyond Waste.

New Business was discussed as follows:

There were two proposals for delivery of fuel oil for the remainder of this year. **Bruce Hubert motioned to accept the proposal from Z & S Fuel Oil, Sarah Malinowski seconded, the motion carried.**

There were two proposals for hauling for the remainder of this year. **Sarah Malinowski motioned to accept the proposal from Sterling Superior, Bruce Hubert seconded; the motion carried.**

WAS IT MENTIONED, MY GOING TO THE TRAINING FOR QB ON LINE? IN FEBRUARY-IT WAS ON THE AGENDA

Bob Evans motioned to have FIWMDs monthly meeting dates on the fourth Monday of each month at 4:30, David Burnham seconded, the motion carried. As needed, the commissioners will set workshop meeting dates. Discussion and debate will occur during the workshops, preparing commissioners to take action during the monthly meetings. The first workshop will be February 25th.

Financial Institutions: Approving Financial Institutions for 2019 was tabled to the February 27th Meeting. Morgan Stanley is unable to act as our savings bank after March 2019. Beth and Tim mentioned Dime Savings Bank as a possibility. New Treasurer Bob Evans would like to research other options as well.

Insurance Agent for the year is tabled until next month. As is employee insurance coverage policy.

Accounting Firm: Approving Cullen & Danowski as our accountants for 2019 was tabled to the February 27 meeting

There was discussion concerning institutional checks and balances. Bruce would like to see time cards for each employee at every monthly meeting. There was discussion concerning keeping an updated inventory of all the tools and equipment.

Although no actions were taken, David, will start a conversation about inventory with Alan.

The Meeting adjourned to executive session at 7:16.

The regular meeting was resumed at 7:23; no actions were taken.

The Meeting adjourned at 7:24.

Beth Stern & Sarah Malinowski