

**Fishers Island Waste Management District  
Monthly Meeting Minutes  
Wednesday, December 19, 2018  
5pm at the FI Community Center**

Commissioners Present: Greg Thibodeau, Chair; Tim Patterson, Treasurer; Bruce Hubert; Sarah Malinowski, Secretary; Alan Thibodeau, Manager. Guests: Bob Brooks, David Burnham, Bob Evans, Luke Fowler, Annette Tourangeau

Manager Updates: There have been 5 hauls during December. 1 each: bottles & cans, MSW, Paper, Bulky, & Wood. The brush grinder is running well. Since January 1, 2019 we have processed 179.5 cubic yards of glass, weighing about 44.8 tons. We are replacing the pallets around the compost pit with a metal railing. Our team is removing freon from discarded appliances successfully. A worn out hydraulic hose on the MSW dumpster #1 will be replaced. All employees were trained and received certificates for the New York State mandated Sexual Harassment Training. Sexual harassment training is required annually. I met with Employee 15 for her 6 month evaluation. She is making great efforts to understand all that is going on with the District; she is eager to learn as much as possible.

There were no public comments.

The Minutes of the November 28, 2018 & December 6, 2018 were read and approved.

Financial Review. Tim reported that Morgan Stanley has given us notice that they will no longer be able to provide financial services for us. We have until the end of January to find another banking service. Tim has been working out details with Dime Savings Bank to perform these services.

Bruce questioned \$300 Sound Mobil Marine payment of November 29, 2018. This payment was for a Popeye Charter that brought hired Consultants to the Public Meeting regarding LSWMP. Bruce asked how accurately the transfer of funds was applied to debts each month. Tim responded: this month we are requesting a transfer of \$70,000, Unpaid bills equal \$48,079.54 and Payroll equals \$22,748.94 for a total of \$70,728.48.

Bruce motioned, Tim seconded to approve the payables. All were in favor.

Tim motioned, Bruce seconded to transfer \$70,000 to pay the bills. All were in favor.

Greg stated that we went over our operating costs budget in 2018. He explained that the budget is prepared in August of the previous year based on anticipated costs. However the actual costs of Ferry Transportation, Hauling fees, Tipping fees were all increased. Plus the number of transports increased unexpectedly.

The Commissioners agreed to conduct a reorganization meeting on January 16th.

The Commission agreed that their next Monthly Meeting will be held on January 23rd.

Bruce and Bob stated the accountants explanation for the discrepancy column in the chart of accounts is still unclear. Greg suggested Bob find an acceptable explanation once he is on the Commission in January.

Annette Tourangeau mentioned that the recent minutes have not been posted to FIWMD's website since April.

Bob Evans asked why bother file a LSWMP?

Greg explained that DEC requires FIWMD to have a Local Solid Waste Management Plan (LSWMP). Once it is in place, we will be eligible for DEC Grant money and many other sources of grant money. Sarah reported on the conference call of December 17th concerning LSWMP and explained the DEC requirements for LSWMP conclusion.

The new plan (which includes responses to the public's inquiries) will be presented to DEC for a "Completeness Determination" hopefully in January. At this time, DEC will determine if the draft LSWMP contains all the required elements identified in Part 366 (attached) for purposes of commencing its review. A completeness review is to be made by the DEC within 30 calendar days of its receipt of the draft LSWMP. If written notification is not provided within 30 calendar days of receipt of the draft, it will be deemed complete by default.

Once complete, the DEC moves to the substantive review. This is a 120 day review period after the date the draft LSWMP is deemed complete. If written notification is not provided within 120 calendar days, the complete draft LSWMP will be considered approvable. Alternatively, if DEC determines that the complete draft does not adequately address all required elements, the DEC will identify the deficiencies and a revised complete draft will be required to be resubmitted for review. Once the second and any subsequent reviews of the revised complete draft of LSWMP are submitted, the draft will be considered approvable if written notification to the planning unit advising of any deficiencies is not provided from the department within 60 calendar days of receipt of the revised complete draft LSWMP.

If DEC determines the complete draft LSWMP to be approvable, a final LSWMP must be prepared. It must include: all corrections, changes and/or revisions resulting from any DEC review; A resolution(s) of adoption — prior to adoption, the FIWMD must review its plan in accordance with the SEQRA : the Short EAF (Environmental Assessment Form) — from all necessary planning unit members, which states the District will: adopt the LSWMP, effective upon DEC approval of the LSWMP, implement and maintain the solid waste management system described in the LSWMP, and submit annual planning unit reports and biennial updates.

Once the new draft LSWMP has been determined to be approvable by DEC there may be another public review and comment period. If either the DEC or the FIWMD Commission determine the new draft LSWMP to be significantly different from the previous version a new 45 day public review period will commence and a second responsiveness summary will be prepared and submitted to the DEC.

Bob Evans asked if we are in direct contact with DEC? Yes, they inspect both stations and the closed Picket Landfill annually.

New Business: Greg congratulated Bob Evans for winning a 5 year term to the Commission and David Burnham for winning the unfinished (2 remaining years) of Rob Goodwin/ Mere Doyen's term. Bruce Hubert thanked Greg for all his hard work and dedication to the Commission.

New Commissioner Welcome packages, should include copies of the Budget for the past 5 years, Handbooks, Employee Wages, Job Descriptions. Keys and contacts for professional contacts.

Landfill: Sarah reported that all current and future Commissioners were invited to a walk through of the Picket Landfill on December 15th. Greg Thibodeau, Tim Patterson, Sarah Malinowski & David Burnham were present. Bob Miller representing the Museum Land Trust and Geb Cook representing the Conservancy also attended. Bob provided topographical maps of the area. The Landfill closed in 1992. Capping was finished in 2004. The FIWMD is responsible for monitoring the methane gases released until 2035. The FIWMD is responsible to NYSDEC to make sure no bush or tree roots break into the membrane until 235. In order to accomplish this, FIWMD mows regularly for DEC inspections. This mowing method results in undesirable cool season grasses instead of the suitable warm season grasses. The area is also a mess of invasive species. Information was shared concerning the Waste Management's obligations, mission of the Museum Land Trust and the goals of the FI Conservancy. Bob Miller shared the results of the Museum's preliminary legal investigation in the other property, which revealed several approaches to removing Wilderness Road for Waste Management's obligations. Ways for the Museum, Conservancy and FIWMD to work together for the best outcomes for the Island were discussed. Bob Miller and Geb Cook will present a joint Museum Land Trust/FI Conservancy proposal to FIWMD early in 2019, that is mindful of Waste Management's fiscal and environmental responsibilities.

Tim Patterson motioned to rescind the SEQRA determination and completely close the SEQRA process as follows:

BE IT RESOLVED, that the Board of Commissioners of the Fishers Island Waste Management District does hereby rescind the Notice of Determination of Non-Significance and Negative Declaration dated June 27, 2018 with respect to the "Proposed Consolidation of Waste Management Operations" and directs the Secretary of the District to send copies of same to all

involved and interested agencies in accordance with the requirements of the New York State Environmental Quality Review Act.

Bruce Hubert seconded. All were in favor.

Bruce Hubert motioned that both stations will be open on Christmas Eve and New Year's Eve from 7:30-12:30; both station attendants will be paid a full day. Tim Patterson seconded. There was discussion. All were in favor.

Greg brought fund balances to the Commissioners attention. He recommended that they move \$100,000 from 3100-04 and \$14,000 from 3100-05 to a new category for repairs. Currently there is not a category for repairs. This was tabled until the regular monthly meeting.

The meeting adjourned at 6:33.

Respectfully submitted by,

Sarah Malinowski, Secretary