

FIWMD
WEDNESDAY, AUGUST 22, 2018
5:00 PM AT FI COMMUNITY CENTER
MINUTES

Gregory Thibodeau, Chair
John Patterson, Treasurer
Sarah Malinowski, Secretary
Meredith Doyen
Bruce Hubert

Greg Thibodeau called the monthly meeting to order at 5:00 pm. Meredith Doyen was absent.

Additions to the agenda are as follows; executive sessions, LSWMP, 2019 budget, employee reviews

OPERATIONS REPORT AUGUST 2018

COMPOST PILES –

Piles will be turned next month.

HAULS - For the month of August, there have been 16 hauls. There will be seven more scheduled for the rest of the month. The following is a breakdown of hauls per type:

- Bottles and Cans – 5
- MSW – 4
- Paper – 2
- Bulky - 2
- Metal – 1
- Wood – 1
- Cardboard – 1

LANDFILL –

DEC was happy with the mowing. Due to the wetlands bordering the facility, they advised edging the property, but no more than two feet.

WILDERNESS ROAD –

Nothing to report.

BRUSH GRINDER –

The grinder is running well.

GLASS GRINDER –

We ordered a new feeder belt for the grinder. The new one will be thicker and hopefully, will resist cutting from the glass. To date, we have processed 114.5 cubic yards of glass; weighing about 28.6 tons.

STATIONS –

The stations are in good shape.

EQUIPMENT –

I am still waiting to hear back from the sales rep. from Inficon Service Tools. If I do not hear from them by the end of the week, I will contact one of the other manufacturers that I am interested in for a Freon Recovery Machine.

TRAINING/PERSONNEL –

I did my 1-on-1 with Katie Travia, of Operations, Inc. on Aug. 6th. We discussed the group work session from July and how I can help all employees meet the goals from their evaluations. She also recommended two online sites that offer training for employees. Once the season is over, I will compile a list of courses that the employees can do.

OTHER –

I will meet with John Phetteplace, Director of the Stonington Waste Management, and head of SE CT Regional Resources Recovery Authority (SCRRA), sometime during September. We will be discussing ways that we might work together to handle some of the waste from the island. I will also set the date for Annette and Danielle's shadowing.

On Sept. 18th at 10 am, I will be having a conference call with the New York State Pollution Prevention Institute (P2I) to discuss the island becoming a Climate Smart Community. They will work with us and other island organizations and help with finding funding. I will send an e-mail reminder before the call for those who want to join in.

There was discussion about when to hold executive sessions. It was decided that in the future if an executive session is called it will begin at 5:15 pm. If the executive session needs to be continued it will do so at the end of the public meeting.

The intention of a section in the Minutes of July 22, 2018 created chaos, no one motioned them for approval. It will be on the next agenda for approval or disapproval.

The Financial Reports were reviewed. **The payables were motioned for approval by Tim Patterson, seconded by Bruce Hubert; the motion carried.**

Tim Patterson motioned to transfer 104K to the operating account, Bruce Hubert seconded; the motion carried. Tim Patterson motioned to accept the financial reports, Bruce Hubert seconded; the motion carried.

Correspondence from William Moore, Esq was reviewed. It confirmed that the Town Planning Board has been instructed to begin review of FIWMD's site plan by The Town Attorney, William Duffy.

Unfinished Business Tim was reminded that reviews are due for 2 employees; one in August, the other September.

Reminder: Suggested edits to Commission Strategic Plan, Board Assessments, Self-Evaluations, Mission & Handbook are due at the monthly meeting September 26. The commission wants to schedule a workshop beforehand.

Tim Patterson motioned to add employee #40 to the District's health insurance plan and to schedule the employee 20 hours or more per week, Bruce Hubert seconded; the motion carried.

Bruce Hubert motioned that Alan and any other commissioner who wishes to attend NYSAR3 conference in November be allowed to do so, Tim Patterson seconded; the motion carried. Beth will give everyone a deadline to RSVP to her.

New Business was discussed as follows: A draft for the District's 2019 Budget was presented and reviewed. A Public Hearing needs to be scheduled 10 days prior to the adoption of the same. The Public Hearing is scheduled for Thursday, September 6th at 5:00 pm at the Community Center.

A timetable for the District's LSWMP was reviewed (set by DEC 366 regulations and prepared by KGO). A Public Hearing will be scheduled in October 2018.

Executive Session commenced at 5:58 pm.

The Public meeting resumed at 6:10 pm. It was discussed that Tim will have a conversation with employee #25 regarding benefits.

Greg will review raises from July 10, 2018 meeting.

The Meeting was Adjourned at 6:12 pm.