

**FIWMD**  
**Thursday, May 24, 2018 @ 5:00 PM**  
**AT FI COMMUNITY CENTER**  
**MINUTES**

*Gregory Thibodeau, Chair*  
*Tim Patterson, Treasurer*  
*Sarah Malinowski, Secretary*  
*Bruce Hubert*  
*Meredith Doyen*

Greg Thibodeau called the monthly meeting to order at 5:10 pm. Sarah Malinowski and Mere Doyen were absent.

Additions to the Agenda

ICB Alan, 5/26/18 4:00, Adopt a Highway,  
June 15, Big Reuse trip  
Operations Inc quote  
HHW Bids  
S. Malinowski update  
Employee Reviews  
Jean Bonhotal, Cornell

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Manager Report

OPERATIONS REPORT MAY 2018

COMPOST PILES –

We have screened all of piles #1 & 2, and we are now moving pile #3 into position for screening. The new screen is putting out a much finer product, which has received lots of positive comments. HAULS - For the month of May, there have been 9 hauls, with a haul that we added for tomorrow, Fri. May 25<sup>th</sup>. There will be two more hauls next week. The following is a breakdown of hauls per type:

- Bottles and Cans – 1
- MSW – 3
- Paper – 0
- Bulky - 3
- Metal – 0
- Wood – 1
- Cardboard – 1

LANDFILL –

We are planning our first cutting during the first week of June.

WILDERNESS ROAD –

Potholes have been patched and the sides of the road have been mowed.

BRUSH GRINDER –

The grinder is running well. The new feeder belt is on.

GLASS GRINDER –

On average, it takes about one hour to process one dumpster of glass. We will put an empty dumpster in place for the Memorial Day weekend to see how long it will take to fill. We may need to order one or two more dumpsters for the summer season, but I want to wait to see how it goes with this weekend first.

STATIONS –

The Cardboard dumpster had the timing unit replaced. We are still watching position #1 for MSW to see if there is a pressure problem. We just sent out a dumpster from that position today, so I will see how the tonnage was.

We are in summer mode with mowing. We still have a few small areas that we may seed, but for

the most part we have most areas done, and its coming up. We will be mowing the rough areas next week to knock down the knotweed that has popped up. Overall, there is definitely less of it coming up.

**EQUIPMENT –**

All equipment is in running order.

I am still researching Freon Removal Equipment. I have it narrowed down to three units, but still need to figure all that is needed before I ask for prices.

**TRAINING/PERSONNEL –**

Danielle had her Yearly Evaluation done last week.

Brandy is working out great. She is very excited to be with us and learning more about what we are doing.

I will be looking for our Summer Help in the next couple weeks. This person would be a “floater” and help-out at each station throughout the week and be available to fill in if needed.

**OTHER –**

The mainland Transfer Station visit that Annette and myself went on was a great day. As I mentioned in my e-mail, we both learned a lot and look forward to working with these towns in the future. The manager from Stonington is also the head of the regional organization and wants to talk with us about perhaps working with them to lower our costs with our hauling needs. I would also like to send Annette and Danielle over in the fall to be at one of their stations for a day and watch how their operations go with the weighing and so forth.

All full-time employees now have their own respirator for use. They also have a case to keep it in, which they can put their name on to keep track of them.

I have looked at safety t-shirts for the crew. Wearing the safety vest over a shirt in the summer can become very hot, even though the vests are supposed to be “breathable”. The sample shirt that I have is what I’m looking at. I am currently pricing out the shirts with three companies. The shirts would have the emblem on the left sleeve like the winter coats we purchased. A rough costs is about \$16.00 per shirt – total about \$370 (not including shipping and tax). We would save about \$94.00 through Aramark/Wearguard. I do want to price out with two other companies I talked to at the conference, though their prices are running about the same.

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**Bruce Hubert motioned to purchase another dumpster for glass, Tim Patterson seconded; the motion carried.**

**Bruce Hubert motioned that Alan Thibodeau purchase safety shirts with the expense up to \$400, Tim Patterson seconded; the motion carried.**

It was mentioned at the last monthly that Alan was given the authorization to hire a consultant for team building exercises. He has researched and plans to hire Operations, Inc.

**Tim Patterson motioned to approve the expense for a trip to visit a recycling facility operated by “Big Reuse”, Bruce Hubert seconded; the motion carried.**

**The minutes of April 25, 2018 were motioned for approval by Bruce Hubert, Tim Patterson seconded; the motion carried.**

The financial reports were reviewed. Tim Patterson asked that check #11011 be voided and reissued.

**Bruce Hubert motioned to transfer \$60K to the operating account and accept the financial reports, Tim Patterson seconded; the motion carried.**

Unfinished Business was discussed as follows. Beth said that she will post on FIWMD website, FIWMD’s election process in an uncomplicated manner and that obtaining absentee ballots is a two-step process. It was stated that compost testing is not necessary.

New Business was discussed as follows. Jean Bonhotal from Cornell University will visit FIWMD on June 11 to discuss composting methods. Ms. Bonhotal will also be visiting other entities on the island who express interest. **Bruce Hubert motioned to accept the expense directly related to FIWMD for the same, Tim Patterson seconded the motion; the motion carried.**

To reduce or condense financial reports is tabled until the next monthly meeting as is a discussion concerning commissioner reviews.

There was nothing to review regarding the research of having a wind generator at the new facility. Discussion should take place with regard to solar energy.

Mere will be present at the ICB meeting on May 26, 2018 to allow people to sign up for an "Adopt A Highway" program.

It was determined that future monthly meeting agendas list "executive session" at the beginning versus the end of each meeting and the public session will take place immediately after.

Because of Sarah's absence she provided an update of her activities as follows:

Dear All,

Alan and I have been working on partnerships with our neighbors concerning 3 waste management concerns.

1. Reducing plastic water bottle usage
2. Standardizing recycling containers throughout the island
3. Composting partnerships

Plastic bottles.

We had the idea to apply for a grant from Fishers Island Conservancy to install filtered water bottle refilling stations in key places throughout the island. More on this later.

Two sophomores at the school are taking the lead on standardizing recycling containers throughout the island.

The school is looking for grant money to set up a composting station in the courtyard of the school that can be copied by homeowners.

So far, the Pequot, Hay Harbor, FI Club have asked Alan to set up times to meet with Jean Bonhotal.

Moving in the right direction.

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Greg stated that if organizations start large scale composting they will be required to obtain a DEC permit.

Greg relayed that in 2013 the DEC studied waters on Long Island where manganese contamination was present, compost sites in the vicinity were sited for the contamination. In the meantime, the DEC is reevaluating leachate regulations.

Three bids for FIWMD's Household Hazardous Collection were reviewed.

**The bid from MXI, Inc was motioned for acceptance by Bruce Hubert, seconded by Tim Patterson; the motion carried** (the bids are available in the office). The event will take place the morning of Saturday, July 28, 2018 at the transfer station.

It was noted that Monday, May 28 the transfer station hours will be 8:00 am-3:45 pm.

Because there were only three present commissioners, the planned executive session was rescheduled to the next monthly meeting. The commissioners were reminded that they consider classes and seminars employees attend when performing evaluations.