

FIWMD
THURSDAY, MARCH 29, 2018 @ 5:00 PM
AT FI COMMUNITY CENTER
MINUTES

Gregory Thibodeau, Chair
Tim Patterson, Treasurer
Sarah Malinowski, Secretary
Bruce Hubert
Meredith Doyen

Greg Thibodeau called the meeting to order at 5:00. All commissioners were present.

Additions to the Agenda

Taxpayer re-evaluation of combining stations, letter to FI Club, Fort Wright, Water Co.

Manager Updates

OPERATIONS REPORT MARCH 2018

COMPOST PILES –

The piles have settled nicely for the winter. Hoping to start screening compost in the next month if there isn't too much rain.

HAULS - For the month of March, there have been 4 hauls. The following is a breakdown of hauls per type:

- Bottles and Cans – 0
- MSW – 1
- Paper – 0
- Bulky - 1
- Metal – 0
- Wood – 1
- Cardboard – 1

LANDFILL –

Nothing to report.

WILDERNESS ROAD –

A tree was cleared that had come down during one of the wind storms.

BRUSH GRINDER –

We are making repairs to the discharge belt. Nothing major, just worn down from use.

GLASS GRINDER –

The modifications we have made to the grinder have improved performance. On average, it takes about 45 minutes to an hour to process one dumpster.

STATIONS –

At both stations, we have started to do some yard work, and started screening compost.

EQUIPMENT –

All equipment is running.

The representatives for Rockster processing equipment came over on March 20th. They looked at the material in Pit#4 and the tunnels that need to be taken down. They will be providing us with an estimate for leasing the equipment. They did seem interested in the wood grinder.

I would like to get the personnel their own respirators for doing any dusty work. I personally bought one and am looking for small ones that would not be cumbersome.

TRAINING/PERSONNEL –

The Freon Removal certification is still scheduled for April 10th.

I had Dick's six-month evaluation this month. He has been a big asset to the District, and he

enjoys working with the crew. He looks forward to learning more about the operations of the facilities and the changes to come.

With Darcy leaving in May, we have had a number of interested people for any openings. I would like to put a notice out for the opening and then conduct interviews.

OTHER –

I've talked to a few Waste Management managers for some of the local towns. They are interested in having Annette and myself stop in to see their facilities. Once I contact everyone, I'll get a date set for the two of us to go visit them.

Annette has done some research on scales that would allow us to start weighing material brought in to the compost station. While we haven't found one that can be used in an exterior setting, we are still searching, or if there were some way to build a shelter to keep it out of the elements. I would like to set up a date to go over the Power Point presentation once I make any corrections that are needed.

It was noted that masks should be used while operating the glass crusher. Bruce has recommendations for masks that employees could use, Alan and Bruce will coordinate. There was discussion about the scale Alan mentioned in his report. Is it worth spending money on a scale at this point? We will have a full-service scale once the facilities are combined and updated. Would purchasing a scale now have future benefits? A meeting has been scheduled for Thursday, April 12th to review the PowerPoint Alan created for presentation at the ICB meeting Saturday, May 26.

Public Comments

It was reported that at the last monthly meeting the decision was made that public comments are to be limited to two minutes per topic.

Bob Evans commented *"I feel like the board has not given due consideration to other options regarding the capital project"*

"Compost versus firewood has not been considered"

Response: "as stated at earlier meetings; the capital project has been in consideration since the 1990's. Compost versus firewood was discussed at previous meetings and it was stated that firewood might still be available to those who want it

Bob Evans brought up the subject of carbon foot print and it was pointed out that this too, was discussed at earlier meetings.

Bob Brooks mentioned that he was surprised about the tax increase for FIWMD. It was explained that for several years in the past the commission was using its fund balance for operations, keeping the tax burden artificially low. That is why there is now a jump in taxes.

Bob Brooks asked if FIWMD had a cost analysis available for the capital project. Yes, we do and Beth will make sure that it's posted on FIWMD's website.

Bob Evans wondered if it would be advantageous to have ad-hoc committees while working on the project.

Minutes

Mere Doyen motioned to approve the minutes of February 28, 2018 with a correction, Sarah Malinowski seconded; the motion carried.

Mere Doyen motioned to approve workshop minutes of March 16, 2018, Tim Patterson seconded; the motion carried.

Tim Patterson motioned to pay the payables, Sarah Malinowski seconded; the motion carried.

Tim Patterson motioned to transfer sixty thousand dollars to the operating account, Mere Doyen seconded; the motion carried.

Correspondence

Sarah Malinowski presented correspondence that reports the Fort Wright Committee endeavor to preserve and stabilize structures from the former Fort H.G. Wright headquarters of the Harbor Defense of Long Island Sound in the 1930's on FI Ferry Property. The plan is that the H.L. Ferguson Museum and FI Conservancy will work alongside the Ft. Wright Committee.

They are also interested in pursuing the same with FIWMD's property. FIWMD's conditions is that if transfer of property takes place, any liability and cost go with it. Sarah will continue communication with the Museum and Ft. Wright committee about the project. It appears that the museum is willing to take on the liability.

Sarah presented a letter intended for FI Club with a proposition that they consider composting their waste and join FIWMD with the undertaking of eliminating single use water bottles. She will edit the letter and send.

Unfinished Business

Beth has not yet completed the task of presenting new policies for FIWMD's election process, she will have it completed for the next monthly meeting.

Facility Hours: Alan was going to contact the contractors on the island to find out if they would be interested in utilizing evening hours at the compost station.

There was discussion about keeping both stations open during the lunch hour closing, 12:30-1:30. Tim said he would discuss with the employees how they felt about changing their lunch hour to half an hour. It was decided that both stations will be open from 7:30am – 4:30pm (no closing at lunch time) and that two employees are needed at the transfer station when a haul is scheduled. Also, two people must be at the compost station between the hours of 4:00pm and 4:30pm.

Overtime is to be avoided.

There was discussion about charges at the compost station. A contractor is charged for disposing at the compost station if they are disposing for their client. If a homeowner disposes at the compost station they are not charged.

Subjects relating to payroll, handbook or the mission statement will from now on be scheduled to be completed in October. Suggestions to edit any of the above are to be submitted by September's monthly meeting.

New Business

Sarah reported that a re-evaluation of combining the compost station and transfer station study is being done by a private citizen.

Sarah mentioned that at the NYSAR convention she met a composter from Cornell that is willing to come to FI for the purpose compost education. She would like to coordinate the effort with other large entities on the island and will coordinate the event.

Sarah will provide a short form of FIWMD's handbook to be available at meetings.

Beth will provide a short form of Robert's Rules of Order for the same purpose.

At the monthly meeting of January 2018 Bob Evans stated that the Town of Southold did not sign off on the audit for FIWMD for the year 2016. Because FIWMD was not aware of this, he was asked to provide further information. Beth investigated the claim and found that the information he gathered came from an independent auditor's report for the Town of Southold. In actuality, FIWMD is a governmental entity that does not receive 750K in federal aid and is exempt from the type of audit the Town performs.

Beth reminded the commissioners to confirm or deny attending the NY Federation Solid Waste Association Tradeshow and Conference by April 10th. The event is from May 20-23, 2018.

Bruce asked why it's necessary that more than one person attend the conference. The response was that several sessions are scheduled at the same time, one person can not attend all sessions. The amount of information and education offered at the conference is far more than one person could possibly take with him.

Tim Patterson motioned to incur the expenses for the NY Federation Solid Waste Association Tradeshow in May, Bruce Hubert seconded; the motion carried.

Greg reported that FI School is exploring the feasibility of installing a wind generator and would like to follow their research. A meeting is scheduled in April and he will attend for the same purpose. He will provide the exact date in the event other commissioners wish to attend.

Sarah reported that she's had communication with the utility company to discuss working together with FIWMD in reducing the usage of single use plastic water bottles. Sarah will continue with her communications.

The commission exited the public meeting to executive session to discuss employee matters at 7:10.

The public meeting commenced at 7:30 and adjourned at the same time.

Beth Stern