

**FIWMD
MONDAY, NOVEMBER 27, 2017 @ 5:00 PM
AT FI COMMUNITY CENTER
MINUTES**

Gregory Thibodeau, Chair
Sarah Malinowski, Secretary
Tim Patterson
Bruce Hubert

Greg Thibodeau called the meeting to order at 5:00 pm and all commissioners were present.

Additions to the agenda: ICB meeting November 13

Pollsters for Election

Handbook

Tim Patterson motioned to accept the minutes of October 23, 2017 with a change, Bruce Hubert seconded the motion; the motion passed.

Alan Thibodeau gave the manager's report as follows:

OPERATIONS REPORT NOV. 2017

COMPOST PILES –

Will be starting a new practice of measuring the temperature of all the windrows weekly to maximize the compost process. Per the new Part 360, we will be making sure that all windrows meet the 10 foot separation requirements. We will also be regrinding the mulch as it comes out from the pit. I'm hoping this will accelerate the composting time.

HAULS –

For the month of November to the 27th, there have been 8 hauls.

The following is a breakdown of hauls per type:

Bottles and Cans – 2

MSW – 1

Paper – 1

Bulky - 1

Metal – 1

Wood – 1

Cardboard – 1

LANDFILL –

Good for the season.

WILDERNESS ROAD –

Tree trimming was completed on November 16th.

BRUSH GRINDER –

On Thursday, November 2nd, the grinding barrel bearings ceased up and started a small grease fire. The employees responded quickly and saved the machine from heavy damage. New parts were ordered and with the new welder, the barrel has been re-assembled and back up and running. A new feeder belt has been ordered. Approximate cost is \$2800.

GLASS GRINDER –

Totes have been ordered and letters have been sent to residents and contractors. We

will be repositioning the dumpsters and set up the new glass dumpsters. A start date of January 1st has been set.

STATIONS –

Transfer Station – The storage shed needs repairs to the roof and some sections of the sides. Will also be cleaning it out and re-organizing it to store the new glass totes.

Compost Station – Clearing of knotweed areas and cleaning up material that was “buried” on the edge of the property from south of the attendant’s shed to the NW corner is under way. We are hoping to grade this area so that between the brush cutter on the skid steer and the DR mower we can keep the knotweed from growing and expanding.

The rock pit has been re-organized and the scattering of rock piles have been piled in the pit area.

Repairs have been made to some of the chain poles that have broken around the pits. Much of the concrete is crumbling in some areas and loosen other poles.

EQUIPMENT –

The welder has been set up and all repairs have been made to equipment that needed it.

In the past, Wayne was looking to purchase winter safety coats for the employees. I have found a jacket through Aramark/Wearguard that can have the District’s emblem embroidered on it. The cost is around \$390.

I mentioned to Greg that we should have a better presence of fire extinguishers. I would like all equipment to have extinguishers mounted in them and larger extinguishers to be in each station. I will also review with all personnel the proper use of extinguishers.

TRAINING/PERSONNEL –

Freon Removal certification is all set for Tuesday, January 30th. The training material has been given to employees for studying.

I have talked with the U.S. Composting Council about a one-day training for composting. He will be getting back to me with a cost of the training.

I have researched online classes through Forester University and through SWANA. The list of classes is quite extensive, yet I believe I have found a few classes that employees can work on at their own pace and when time allows.

I meet with Danielle for her six-month review. She has set some good goals, and I am very pleased with the progress she has made since coming back in July.

NYSAR3 CONFERENCE –

I attended the conference on Nov. 7 – 9. It was a wealth of information and contacts. I can say that my attention was held from the start of each day’s sessions until it ended for the day.

While there:

I met contacts for a mattress recycling company and a textile recycling company. I have contacted both companies with hopes we may work out a deal to have them service the island.

I talked with the Cornell Waste Management Institute to have our compost facility listed on their online system. They will also be providing free posters on composting to us.

Talked with the DEC e-waste division. The contact has provided me with a list of

three vendors on Long Island and possible Connecticut vendors that we might be able to handle our e-waste for us.

Met numerous vendors for in-home compost bins for future references.

I met the owner of a metal fabrication company that has developed an Automated Waste Management System. I have tentatively scheduled Tuesday, December 19th for them to come down and demonstrate the system for us. I am hoping it will allow us to get a better accounting of material being discarded and charged to the customers.

Overall, the amount of knowledge I picked up on material recycling, reuse and reduction will be a great help to me as I grow into my position.

I would recommend attending this conference again next year. I also recommend the District further consider the composting conference in January.

TRAINING COURSE OPTIONS

SWANA (Continue Education Credits) –

- Waste Screening at MSW Facilities (at home study) \$225.00 per person
- Composting Operations (Self paced e-course) \$265.00 per person

SWANA (Video e-learning) – Should be able to do these as a group with a computer and a projector.

- Recycling: Cracking the Quality Nut \$105.00
- Reducing, Recovering, and Recycling Food Scraps \$47.00
- Food Waste & Organics \$47.00
- Reuse Marketplace: Online Site for Surplus & Unwanted Items \$47.00

Forester University (online Continue Education Credits) –

- Organic Management Master Class Series \$299.00 for first
- \$199.00 for each add.
- Creating a Stellar Safety Culture at your \$79.00 for first
- Solid Waste Facility 20% off each add.

Bruce Hubert stated that he will look at the Transfer Station shed to make recommendations about repair.

Bruce Hubert motioned to purchase jackets for 4 employees with the cost not to exceed five hundred dollars, Tim Patterson seconded; the motion passed.

The finances were reviewed. **Bruce Hubert motioned to pay the payables, Tim Patterson seconded; the motion passed. Tim Patterson motioned to transfer eighty thousand from the Morgan Stanley account to Citizens Bank.**

Unfinished business: The handbook was discussed and reviewed; decisions to be made at the next monthly meeting. The revised handbook will come in to effect January 1, 2018. Dave Burnham was present to discuss Race Rocks handbook. He said that their change from “sick days” to “wellness days” works out well for his company.

New Business: The board will hold another public meeting about the capital project but not put the project to referendum.

Tim Patterson motioned to accept the following (Lead Agency Designation);

RESOLUTION OF LEAD AGENCY DESIGNATION

WHEREAS, the Fishers Island Waste Management District (FIWMD) is a special district established by the Town of Southold (then known as the “Fishers Island Refuse and Garbage District for the purpose of providing solid waste handling and management services to the residents and businesses of Fishers Island, and the FIWMD performs this function at two separate properties on Fishers Island -- a transfer station located on Town of Southold-owned land at 58 Town Road and a compost station and receiving facility located on FIWMD-owned land at 2760 Whistler Avenue;

WHEREAS, the leased area for the transfer station is 1.44± acres, and such facility has existed since 1991. The compost station and receiving facility is located on a 9.33± acre-parcel, which has been used for waste management activities since 1987; and

WHEREAS, the Board of Commissioners of the Fishers Island Waste Management District (Board of Commissioners) is proposing the relocate the transfer station operation to the compost station and receiving facility (hereinafter, the “subject property”) to allow for all services and operations to be managed on one site, and is also proposing safety and security upgrades, as well as the installation of drainage infrastructure (hereinafter, the “proposed action”); and

WHEREAS, as part of the proposed action, the Board of Commissioners is proposing to add to the property it owns (and uses) by entering into a lease for a small portion of land owned by the Town of Southold. The proposed lease is for 2.7± acres of land that currently includes the site access, the internal paved driveway, attendant shed, concrete pad and portions of the receiving area. In exchange for the lease of 2.7± acres of land from the Town of Southold, the FIWMD would lease an area of approximately 1.27± acres at the northern extent of the subject property to the Town as such area contains a Town-operated sewer pump station; and

WHEREAS, upon implementation of the proposed action, the transfer station would cease operations and lease terminated at 58 Town Road; and

WHEREAS, the Board of Commissioners, as the governing board of the FIWMD, which is a special district created by the Town of Southold in April 1952, and approved by the State of New York in August 1952, to provide solid waste management services to the residents and businesses on Fishers Island, engaged various departments and the Town Board of the Town of Southold, early in the project planning phase and within various meetings and a work session before the Town Board, the Board of Commissioners communicated its intent to administer the State Environmental Quality Review Act (SEQRA) process and as a special district, serve as the lead agency for such process. In such meetings and work session, there was no objection to the Board of Commissioner's desire to administer the SEQRA process in accordance with the implementing regulations set forth at 6 NYCRR Part 617;

WHEREAS, the proposed scope of work has not changed since the meetings with the various departments and Town Board of the Town of Southold;

WHEREAS, pursuant to 6 NYCRR §617.4 and §617.5, the Board of Commissioners reviewed the proposed action and has preliminarily determined that same is an Unlisted Action; and

WHEREAS, pursuant to 6 NYCRR Part 617, coordinated review was undertaken with all potentially-involved and interested agencies, and the Full Environmental Assessment Form (Part 1) and proposed development plans were transmitted therewith on July 5, 2017 with a provided deadline of August 7, 2017 at 4:00 pm to object to the Board of Commissioners serving as the lead agency; and

WHEREAS, correspondence dated August 7, 2017 was received by the BOARD OF COMMISSIONERS via electronic mail, from the Southold Town Planning Board, indicating its desire to serve as lead agency should it be determined that Southold Town Planning Board site plan approval was deemed necessary by the Building Department; and

WHEREAS, pursuant to 6 NYCRR § 617.6(3)(i), "*When an agency proposes to directly undertake, fund or approve a Type I action or an Unlisted action undergoing coordinated review with other involved agencies, it must, as soon as possible, transmit Part 1 of the EAF completed by the project sponsor, or a draft EIS and a copy of any application it has received to all involved agencies and notify them that a lead agency must be agreed upon within 30 calendar days of the date the EAF or draft EIS was transmitted to them...*" ; and

WHEREAS, the Board of Commissioners has not received any comments nor direction from the Southold Town Planning Board or any of the Town departments since its correspondence dated August 7, 2017; and

WHEREAS, a special public hearing was held by the Board of Commissioners on August 9, 2017 at the Fishers Island School to coincide with the annual visit to Fishers Island, and special invitations were sent to the Southold Town Board, Southold Town Planning Board and other departments to afford all interested or involved parties with an opportunity to comment on the proposed project, at a time convenient to said members and staff in their annual visit.; and

WHEREAS, the Board of Commissioners and the Southold Town Planning Board have agreed to have the proposed action submitted to the Southold Town Planning Board for its site plan review, and the Southold Town Planning Board has agreed for the Board of Commissioners to act as the lead agency for this municipal action and;

WHEREAS, Fishers Island is of a special circumstance in that its location is not directly accessible from the Town of Southold, but rather through the State of Connecticut and the members of the governmental bodies of the Town of Southold undertake very limited visits to the Island; and thus, as the solid waste management entity and district for Fishers Island, the public interests are best understood and represented by the duly elected Board of Commissioners, who actively provide, manage and govern the solid waste management policies and services on Fishers Island; and

WHEREAS, the Board of Commissioners has actively engaged the Fishers Island community in public meetings, as well as through an online question/comment forum, to properly address the concerns and questions of the community, and will continue to do so;
NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically, 6 NYCRR §617.6(b)(3), with respect to the above-described proposed action.

Bruce Hubert seconded the motion; the motion carried.

It was noted that the Southold Planning Board agreed to FIWMD being the lead agency though FIWMD needs to submit a limited site plan.

Sarah Malinowski attended the ICB meeting held November 13 and it appeared to her that the community has a better understanding of our capital project.

Sarah proposed a project that would eliminate FIWMD's collection and shipping of plastic water bottles. Instead of people buying plastic water bottles, she proposed that public places on the island provide filtered water to people who want it.

The compost station will be open on Thursdays on a case-by-case scenario.

It was discussed that FIWMD should have an updated SWAMP (solid waste management plan).

Greg will discuss it with KGO, a consultant FIWMD is using for the capital project.

Greg will ask Alan to write something for the ICB yearly booklet.

Greg said that he thought they made a good decision with hiring Richard Wetherell. He jumps right in to do necessary work, he deserves the compliment. Richard is also excited about the planned project.

At 7:00 pm Tim Patterson motioned to go into executive session to discuss employee matters, Sarah Malinowski seconded; the motion carried.

At 7:15 pm the executive session adjourned, and the public meeting resumed.

At 7:30 pm the meeting was adjourned.